

**BOARD OF FORESTRY AND FIRE PROTECTION**

P.O. Box 944246  
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Website: [www.bof.fire.ca.gov](http://www.bof.fire.ca.gov)  
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## **State Lands Grazing License and Land Management Subcommittee\* Meeting**

\* subcommittee of the Range Management Advisory Committee  
Meeting Announcement and Agenda

**Posting Date:** Friday, May 6, 2022

**Meeting Date:** Wednesday, May 18, 2022, 10:00 AM

### **Locations:**

Due to the expiration of Executive Order N-1-22 and repeal of Government Code section 11133, the State Lands Grazing License and Land Management Subcommittee meetings must now comply with all requirements of the Bagley-Keene Open Meeting Act. In addition to a primary physical meeting location, this meeting of the State Lands Grazing License and Land Management Subcommittee Meeting will be attended by members at one of the following physical teleconference meeting locations:

**Primary Location:** California Natural Resources Agency Headquarters, 715 P Street, Sacramento, 95814, 2<sup>nd</sup> floor, Conference Room 309 (west side of building)

**Additional Locations – *public participants must arrive to the front desk reception at least 10 minutes in advance to be escorted to the secondary meeting location.***

CAL FIRE San Mateo-Santa Cruz Office, 6059 Highway 9, Felton, CA 95018, Small Conference Room

In addition, the meeting may be observed by the public via webcast by completing registration at the following weblink:

### **Webinar Registration Link:**

<https://attendee.gotowebinar.com/register/1208158092979756557>

### **AGENDA ITEMS:**

1. Call to Order, Hybrid Meeting Format, Roll Call, and Core Values – Dr. Wolf, Board staff
2. Approve meeting minutes – Dr. Wolf  
***Potential Action Item***
3. Questions and Answers from State Department of General Services (DGS) – Dr. Wolf
4. Update on development of Grazing License Template Draft – Kevin Conway, Bart Cremers, and Rich Ross
5. Update on development of Management Plan Template Draft – Larry Ford, Jeanette Griffin, and Lance Criley
6. Update on development of Guidance Booklet Outline Draft – Katie Delbar, Tracy K. Schohr

7. Identify and assign action items, and revise timeline – Dr. Wolf

8. Public Forum

Members of the public may address the sub-committee on any topic within its jurisdiction not otherwise on the agenda. Items will not be discussed in depth but may be agendaized for the next committee meeting.

9. Next meeting and agenda items

10. Adjourn

## **IMPORTANT MEETING INFORMATION**

### **CONTACT INFORMATION**

Those requiring further information regarding this meeting notice may contact Kristina Wolf, Environmental Scientist, State Board of Forestry and Fire Protection, P.O. Box 944246, Sacramento, CA, 94244-2460, (916) 902-5057. This meeting notice and webinar registration information is also available in electronic format at: [RMAC Web Page](https://bof.fire.ca.gov/board-committees/range-management-advisory-committee/) (https://bof.fire.ca.gov/board-committees/range-management-advisory-committee/).

### **GoToWebinar**

GoToWebinar.com will be used to facilitate meetings of the State Lands Grazing License and Land Management sub-Committee meetings. Members are required to attend to attend committee meetings at one of the physical meeting locations noticed in this agenda and will utilize the webinar at those locations. The public may register for and use the webinar to observe the meeting on any compatible device at any location of their choosing. The committee is only required to ensure opportunity for verbal public comment at the noticed physical meeting locations but will attempt to accommodate public comment from all webinar attendees who wish to speak on an agenda item. The committee is not responsible for technical difficulties that may impair webinar participation at a location other than the noticed physical meeting locations. If the GoToWebinar teleconference is interrupted or terminated at a noticed physical meeting location for any reason and cannot be restored quickly and without the loss of attendees and participating members at those locations, the meeting will be terminated and rescheduled. As stated on the Meeting Agenda, Board staff will address teleconference participants prior to normal Committee business to provide guidance on meeting format and stakeholder participation via teleconference.

Submitting A Comment: During the meeting, all webinar participants will be muted by the meeting organizer. Participants will have an option to submit a comment, either by writing your comment or by directly addressing the members verbally. To submit a written comment, type the text of the comment in the “Questions” pane of the GoToWebinar interface. To submit a comment by verbally addressing the members, select the “Raise Hand” icon on the left-hand side of the GoToWebinar interface. The meeting organizer will call you by name and unmute you so you can address the Committee members. If you are commenting verbally, please be sure to unmute your phone or device. An example image of the GoToWebinar interface, with the “Raise Hand” icon and “Questions” pane in bold, is in Figure 1 at the end of this agenda. If your comment relates to a particular agenda item, please use the “Raise Hand” function to indicate your request to comment at the beginning of or during the consideration of that agenda item in order to ensure comments relate to the particular agenda item being discussed. If your comment relates to a topic within the Committee’s jurisdiction and is not otherwise on the agenda, please indicate your request to comment during the Public Forum period, which will occur at the end of the meeting. The meeting organizer will manage the queue of comments. In addition, please see the section on Submission of Written Materials for information on submitting other written materials.

### **PERSONS WITH DISABILITIES**

Pursuant to the Americans with Disabilities Act, individuals who, because of a disability, need special assistance to observe and participate in a State Board of Forestry and Fire Protection or a committee meeting may request assistance by sending an email to Kristina Wolf at [kristina.wolf@bof.ca.gov](mailto:kristina.wolf@bof.ca.gov) or by calling (916) 902-5057. Requests should be made one week in advance whenever possible. Upon receipt of a request for reasonable modification or accommodation from individuals with disabilities, the Board will swiftly resolve the request consistent with the Americans with Disabilities Act.

## **SUBMISSION OF WRITTEN MATERIALS**

The public is encouraged to comment on any item on the agenda. The Committee may accept written materials as public comment on agenda items if feasible and if received prior to the deadline below. However, to ensure a public comment is considered by the Committee during the discussion of the agenda item, please attend the meeting and provide the comment directly to the Committee, or if the meeting is only being held telephonically or otherwise electronically, please register for the meeting and provide your comment in accordance with the instructions included herein. You may submit your comments by one of the following methods (only one is necessary):

**E-mail:** [publiccomments@bof.ca.gov](mailto:publiccomments@bof.ca.gov)

**U.S. mail:** Board of Forestry and Fire  
Protection  
PO Box 944246  
Sacramento, CA 94244-2460

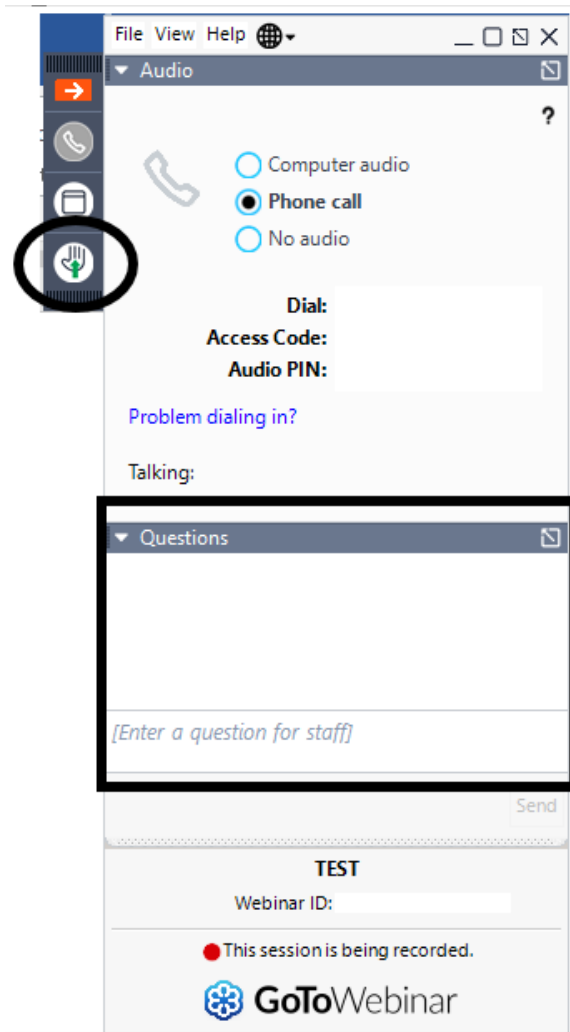
**All written materials shall be due no later than 3 business days prior to the scheduled meeting unless there is a date specified on a specific hearing notice pursuant to the Administrative Procedures Act (Chapter 3.5 (commencing with § 11340), Part 1, Division 3, Title 2, of the Government Code). Timely submittal of written materials provides Board staff and Committee members the opportunity to familiarize themselves with content of written documents. Note that depending on the volume of written materials received, Board staff and Committee members may not be able to review all materials received prior to the public meeting. Written materials received after the deadline above will not be considered. Written materials submitted may be posted online by Board staff to allow for public inspection. All written materials submitted will be considered part of the public record. To ensure comments and other materials submitted comply with the Board's website posting requirements, please provide all comments and materials in a format that satisfies the Americans with Disabilities Act (ADA) and applicable Web Content Accessibility Guidelines (WCAG). Comments and materials that do not satisfy these requirements will be accepted, but will not be posted to the Board's website.**

## **WHEN WILL MY AGENDA ITEM BE HEARD?**

The Committee begins each session at the time listed on the Meeting Notice and generally considers each agenda item in the sequence listed; however, the Committee may take any non-hearing agenda item out of order as time permits.

## **VISUAL PRESENTATIONS**

PowerPoint presentations must be provided via electronic mail to [publiccomments@bof.ca.gov](mailto:publiccomments@bof.ca.gov) no later than 3 business days prior to the scheduled meeting. **All presentations are considered part of the public record.** All electronic formats must be Windows PC compatible. Please provide all materials in a format that satisfies the Americans with Disabilities Act (ADA) and applicable Web Content Accessibility Guidelines (WCAG) in accordance with the Board's policies to allow posting to the Board's website. Materials that do not satisfy these requirements will be accepted, but will not be posted to the Board's website.



**Figure 1. Participant View of GoToWebinar interface.** To submit a verbal comment, select the “Raise Hand” icon - it is circled below. To submit a written comment, type your comment in the “Questions” pane – it is in a bold box in the graphic below.