

**BOARD OF FORESTRY AND FIRE PROTECTION  
PROFESSIONAL FORESTERS REGISTRATION**

1416 Ninth Street, Room  
1506-16 P. O. Box  
944246  
SACRAMENTO, CALIFORNIA 94244-2460  
(916) 653-8031



**"Revised" Meeting Announcement and Agenda  
Professional Foresters Examining Committee**

**Announcement Date**

Thursday, June 23, 2022

**Meeting Date**

Thursday, July 7, 2022  
9:00 AM – 1:00 PM

**Location**

**Due to the expiration of Executive Order N-1-22 and repeal of Government Code section 11133, the Professional Foresters Examining Committee (PFEC) is required to resume physical in-person meetings as required by the Bagley-Keene Open Meeting Act. The PFEC meetings also may be observed via webcast by completing registration links available on the Board of Forestry and Fire Protection website (<https://bof.fire.ca.gov/>).**

**Primary Location: California Natural Resources Agency Headquarters, 715 P Street, Sacramento, 95814, 2nd floor, Conference Room 2-301**

**Alternate physical teleconference meeting locations:**

- **University of California Cooperative Extension- Humboldt and Del Norte Counties, 5630 South Broadway, Eureka, CA 95503**
- **Cooperative Extension Building, Shasta County, 1851 Hartnell Ave., Redding, CA 96002**

## AGENDA

9:00 a.m.

### **OPEN SESSION**

- 1 Call to Order
- 2 Review and approve draft February 2022 PFEC open session meeting minutes. **Possible action item.**
- 3 Report of the Executive Officer, Foresters Licensing.
- 4 RPF exam preparation and readiness, YG Gentry.
- 5 Review of five-year RPF examination performance by educational background.
- 6 Update on potential computer examination opportunities by Dan Stapleton, EO.
- 7 Public Forum – The public may address the PFEC on any topic within its jurisdiction not otherwise on the agenda. Submittal of written comments is encouraged to ensure that all comments will be included in the record before the PFEC.
- 8 Adjourn to Closed Session.

### **CLOSED SESSION**

- 1 Review and approve draft February 2022 PFEC closed session meeting minutes. **Possible action item.**
- 2 Review and certify the April 2022 RPF examination results. **Possible action item.**
- 3 Discussion of complaint case 343. **Possible action item.**
- 4 Discussion of complaint case 344. **Possible action item.**
- 5 Discussion of complaint case 345. **Possible action item.**

### **OPEN SESSION**

Reconvene open session and report out on closed session items.

**Adjourn PFEC Meeting**

## **IMPORTANT MEETING INFORMATION**

### **CONTACT INFORMATION**

Those requiring further information regarding this meeting notice may contact Dan Stapleton, Assistant Executive Officer – Foresters Licensing, State Board of Forestry and Fire Protection, P.O. Box 944246, Sacramento, CA, 94244- 2460, (916) 767-2140.

### **GoToWebinar WEBCAST**

The PFEC meeting can be observed via live webcast using GoToWebinar. PFEC members are required to attend meetings in person at one of the locations noticed in this agenda, along with members of the public who choose to attend at those locations. GoToWebinar will be used to make the meeting available to the public at any noticed teleconference locations. If the GoToWebinar teleconference is interrupted or terminated at a noticed teleconference meeting location for any reason and it (or a legally compliant alternative conferencing mechanism) cannot be restored quickly and without the loss of attendees and participating members at those locations, the meeting will be terminated and rescheduled.

Members of the public interested in listening to the meeting remotely from locations other than those noticed in the agenda may register for the webinar on the Board's website (<http://bof.fire.ca.gov>). If the agenda notices only a single physical location for the meeting (i.e., no teleconference locations), then the physical meeting will continue if the webcast is interrupted or terminated for any reason. Due to space limitations on its servers, the PFEC does not preserve recordings of meetings.

### **SPEAKING AT MEETING**

#### **Attendees at noticed physical or teleconference meeting location:**

If you wish to speak on an agenda item, please raise your hand during discussion of that item and wait to be recognized by the meeting organizer to provide your verbal public comment. The meeting organizer will typically first recognize speakers for public comment attending at the physical meeting location followed by speakers attending at noticed teleconference locations.

#### **Attendees observing via webcast (non-noticed locations):**

Although the PFEC is not required to do so, the PFEC generally attempts to accommodate attendees observing the webcast from locations other than those noticed in the agenda who wish to speak on an agenda item, subject to any conditions imposed by the PFEC. Attendees at non-noticed locations will typically be recognized for such comments upon the conclusion of comments made by attendees at the noticed physical and teleconference meeting locations. The PFEC is not responsible for technical difficulties that may preclude the PFEC from accepting verbal public comment from persons observing the meeting remotely from a location other than those locations noticed in the agenda. Please be advised that the PFEC, at its discretion, may limit speaking opportunities to attendees at the noticed physical and teleconference meeting locations based on circumstances such as time constraints or high levels of in-person participation at the noticed physical and teleconference meeting locations.

**It is highly recommended that all participants who wish to speak on an agenda item utilize either a landline or mobile phone for audio connection to assure the best connection and experience during GoToWebinar broadcasts.**

During the meeting, all participants are muted by the meeting organizer; it is unnecessary for you to mute your phone or device. To indicate your desire to verbally address the members, select the “Raise Hand” icon on the left-hand side of the GoToWebinar interface. The meeting organizer will call you by name and unmute you so you can address the PFEC members. An example image of the GoToWebinar interface with the “Raise Hand” icon is in Figure 1 at the end of this agenda. If your comment relates to a particular agenda item, please use the “Raise Hand” tool indicate your request to comment at the beginning of or during the consideration of that agenda item in order to ensure comments relate to the particular agenda item being discussed. If your comment relates to a topic within the PFEC’s jurisdiction and is not otherwise on the agenda, please indicate your request to comment during the Public Forum period, which will occur at the end of the meeting. The meeting organizer will manage the queue of comments.

### **PERSONS WITH DISABILITIES**

Pursuant to the Americans with Disabilities Act, individuals who, because of a disability, need special assistance to observe and participate in a PFEC meeting may request assistance by sending an email to Dan Stapleton, Assistant Executive Officer, at [dan.stapleton@fire.ca.gov](mailto:dan.stapleton@fire.ca.gov) or by calling (916) 767-2140. Requests should be made one week in advance whenever possible. Upon receipt of a request for reasonable modification or accommodation from individuals with disabilities, the Board will swiftly resolve the request consistent with the Americans with Disabilities Act.

### **SUBMISSION OF WRITTEN MATERIALS**

The public is encouraged to comment on any item on the agenda. The PFEC may accept written materials as public comment on agenda items if feasible and if received prior to the deadline below. However, to ensure a public comment is considered by the PFEC during the discussion of the agenda item, please attend the meeting and provide the comment directly to PFEC members or, if the meeting is only being held telephonically or otherwise electronically, please register for the meeting and provide your comment in accordance with the instructions included herein. You may submit your comments by one of the following methods (only one is necessary).

**E-mail:** [publiccomments@bof.ca.gov](mailto:publiccomments@bof.ca.gov)

**U.S. mail:** Board of Forestry and Fire  
Protection  
PO Box 944246  
Sacramento, CA 94244-2460

**All written materials shall be due no later than 3 business days prior to the scheduled meeting unless there is a date specified on a specific hearing notice pursuant to the Administrative Procedures Act (Chapter 3.5 [commencing with § 11340], Part 1, Division 3, Title 2, of the Government Code). Timely submittal of written materials provides Board staff as well as PFEC members the opportunity to familiarize themselves with content of written documents. Note that depending on the volume of written materials received, Board staff as well as PFEC members may not be able to review all materials received prior to the public meeting. Written materials received after the deadline above will not be considered. Written materials submitted may be posted online by Board staff to allow for**

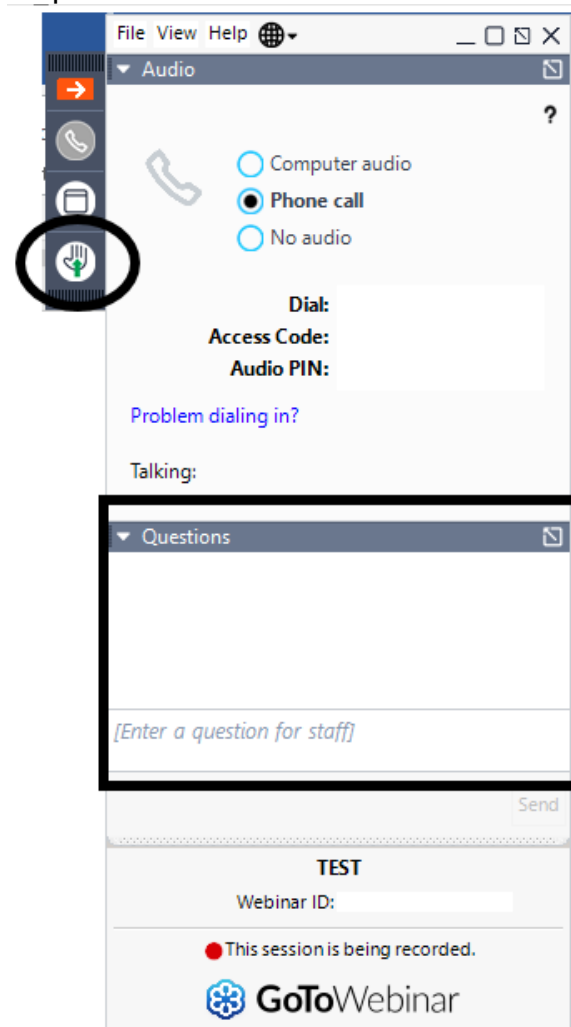
public inspection. All written materials submitted will be considered part of the public record. To ensure comments and other materials submitted comply with the Board's website posting requirements, please provide all comments and materials in a format that satisfies the Americans with Disabilities Act (ADA) and applicable Web Content Accessibility Guidelines (WCAG). Comments and materials that do not satisfy these requirements will be accepted, but will not be posted to the Board's website.

### WHEN WILL AN AGENDA ITEM BE HEARD?

The PFEC begins each meeting at the time listed on the Meeting Notice and generally considers each agenda item in the sequence listed; however, the PFEC may take any agenda item out of order as time permits.

### VISUAL PRESENTATIONS

PowerPoint presentations must be provided via electronic mail to [publiccomments@bof.ca.gov](mailto:publiccomments@bof.ca.gov) no later than 3 business days prior to the scheduled meeting. **All presentations are considered part of the public record.** All electronic formats must be Windows PC compatible. Please provide all materials in a format that satisfies the Americans with Disabilities Act (ADA) and applicable Web Content Accessibility Guidelines (WCAG) in accordance with the Board's policies to allow posting to the Board's website. Materials that do not satisfy these requirements will be accepted, but will not be posted to the Board's website.



**Figure 1. Participant View of GoToWebinar Interface.** To submit a verbal comment, select the “Raise Hand” icon - it is circled above. To submit a written comment, type your comment in the “Questions” pane – it is in a bold box in the graphic above.